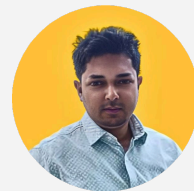


KAUSHIK DAS

PROJECT MANAGER | ML & IOT ENTHUSIAST



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www.thekaushikdas.com

Kolkata, West Bengal, India

SUMMARY

A results-driven product manager with deep expertise in web, hybrid, and native app development. Skilled in managing the entire product lifecycle, from market analysis to the development of product roadmaps, ensuring alignment with business objectives. Experienced in stakeholder management, optimizing workflows using agile methodologies and tools like Jira, Zoho, Asana, and Figma for structuring workflows, while delivering high-impact solutions that meet client needs and drive business growth.

EXPERIENCE

Engineering Manager

Utah Tech Labs

06/2023 - Present | Kolkata

A tech company specializing in innovative solutions and project management.

- Coordinated daily support helping the team adopt Agile framework best practices.
- Manage multiple projects and assist other project managers in developing documentation and work plans.
- Managed a team of 15 developers across 8 concurrent projects totaling \$2 million budgets.
- Achieved a significant decrease in project costs by leveraging innovative management tools and processes, leading cross-functional teams with a focus on data-driven decision making to optimize efficiency and outcomes.
- Reduced project timeline delays by optimizing resource allocation and task scheduling.

Project Coordinator

iEncode Tech

07/2022 - 06/2023 | Kolkata

A technology solutions provider focused on software development.

- Created project documentation and supported the project lifecycle by coordinating tasks, tracking progress, and ensuring alignment with product strategy and customer feedback.
- Coordinated communication between the technical team and the client to ensure project objectives were met, deadlines were adhered to, and potential issues were addressed promptly for smooth project delivery.

Project Coordinator

InfluxIQ Tech

12/2020 - 07/2022 | Kalyani, West Bengal

A tech company working on advanced project management solutions.

- Managed project and business development activities to ensure successful project execution and fostered growth opportunities for the organization.

Computer Faculty

Chakdaha Model School

07/2015 - 03/2020 | Chakdaha, West Bengal

Higher Secondary School

Developed engaging educational content and presented lessons to meet learning objectives while promoting an interactive environment.

Online Bidder

Kloud Byte

03/2014 - 07/2016 | Kolkata

A tech firm specializing in multimedia and web solutions.

SKILLS

Hard Skills:

- Project Management Tools:** Agile, Scrum, Kanban, Waterfall, Jira, Trello, Asana, Monday.com
- Technical Skills:** SDLC, Cloud Computing, Software Development, Database Management.
- Tools and Technologies:** Miro, Google Workspace, GitHub, Postman, Figma, Skype
- Data Management:** Data Analytics, Reporting, Power BI
- Budgeting and Scheduling:** Resource Allocation, Cost Estimation, Risk Mitigation.

Soft Skills:

- Leadership:** Cross-Functional Team Leadership, Change Management.
- Communication:** Stakeholder Communication, Conflict Resolution.
- Decision-Making:** Data-Driven Decision Making, Critical Thinking.
- Time Management:** Deadline Management, Workflow Optimization.

KEY ACHIEVEMENTS

Collaboration Catalyst Award

Received the 'Collaboration Catalyst' award within six months of joining Utah Tech Labs in recognition of exceptional performance in project management.

CERTIFICATIONS

- Power BI for Beginners
- ChatGPT Prompt Engineering
- Basics of Chat GPT & AI for Software Engineers
- Introduction to IoT
- Introduction to Machine Learning
- AWS for Beginners
- Project Management Foundations: Teams
- Agile Methodology Virtual Experience Program

Managed online bids and facilitated communication with clients to ensure timely submission of proposals, clarify requirements, and maintain strong working relationships throughout the bidding process.

HP Tech Support

WIPRO

📅 03/2013 - 07/2015 📍 Kolkata

A leading global information technology company.

Provided technical support and troubleshooting for HP products, assisting customers with resolving hardware and software issues, ensuring optimal performance and user satisfaction.

EDUCATION

Diploma in Elementary Education

NIOS

📅 11/2019 - 11/2019 📍 West Bengal

B.COM

West Bengal State University

📅 06/2013 - 06/2013 📍 Kolkata

BCA (In Progress)

National Institute of Electronics and Information Technology

📅 05/2009 - 05/2009 📍 Kolkata

ICSE & ISC

Julian Day School, Kalyani

📅 05/2008 - 05/2008 📍 Kalyani

PROJECTS

Echo: A voice-command radio app focusing on accessibility using Flutter and Python.

Dream Crazy: A habit-building application designed with users in mind.

RM Fantasy is a hybrid-platform motocross fantasy game that allows users to predict race outcomes, compete for points, and engage with the motocross community in an interactive way.

I-360: A property management platform integrating various user functionalities.

Chase the Zen: A mindful running app leveraging dynamic audio playback.

Four Stripes: An interior decoration project management tool available on multiple platform

PECE is a specialized ANS testing and reporting platform designed to assist medical practices in assessing and documenting autonomic nervous system functionality efficiently.

Grace Medical: A contact point for patients and medical service providers.

Montessori Sprouts: A student management platform.

Transcendent Pagan Institute: A blended mystery school.